

JEFFERSON BEACH ESTATES COMMUNITY, INC.

Board Meeting Minutes

February 14, 2024

Karen Bertram called the meeting to order at 6:30pm and adjourned at 7:35pm.

Location: JBE Community Center

Board Present: Karen Bertram (KB), President; Boyd Malloy, Vice President; Karen Nordstrom (KN), Secretary; Teresa Scott

Staff Present: Shana Ramirez (Treasurer)

Residents Present: Kim Drew, Brian Stevens

Secretary's Report

Karen Nordstrom read the January '24 minutes

Teresa Scott motioned to approve the January minutes. Karen Bertram seconded. MSP

Treasurer's Report

Shana reviewed the financial reports.

Financial reports are in the shared drive.

Karen Bertram motioned to approve the Treasurer's Report. Karen Nordstrom seconded. MSP

Parks Committee Report

County permit is needed to build the play structure, but not to install the swing set. John Heuerman drew up a plan for the play structure

Karen B. will get the parks committee together and send a community-wide email to volunteers to help install swingset/demo the playground.

Grounds maintenance help was discussed - Yaardvark bid, Kim Drew will ask landscaper on Stephen Drive for contact info to get another bid.

Old Business

Karen N spoke with one security camera provider and will talk with others, find one who can meet with us/demo it before purchase, find out if angle of the camera on corner of the building will capture license plate numbers.

Consolidated lots - how to identify - need to be figured out for next year

Website: Renewed the Wix subscription, Everett will continue to admin the website for now for ease of dues payments

Board meetings: Next meeting changed to Sunday March 17 at 3pm

Boat ramp removal: Shore Friendly, WDFW, and RCO visited on Jan 30 to assess our beach and discuss whether our project would qualify for grants. Waiting to hear back.

New Business

Post on reader board and on nextdoor for a maintenance person. KB and KN will coordinate post. Karen B will purchase a new garbage can under \$1000. **Teresa motioned to approve this purchase, Karen N seconded. MSP.**

Karen B. will contact Realtor Michelle Cook to ask about assessments of the following JBE lots:

Lot 4364-001-014-0004 - corner lot NE Virginia and Virginia PI (1.31 acres)
Lot 4364-001-001-0009 (0.45 acres) - adjacent lot facing Jeff Beach Rd
Lot 4364-002-014-0002 (2.54 acres) - corner lot NE Howard (2.54 acres)

Kitsap Public Health District scheduled to come out on March 12 to take beach samples. Checking for bacteria levels. They do this every 5 years. Ross will call Karen B. a day or two ahead of the 12th to confirm so we can make sure the gate is unlocked.

Karen N will have Neighborhood Watch signs/signup sheet at March meeting and egg hunt - Planning for Spring Neighborhood Watch meeting

Shana will file a 990 form for a non profit - Karen motioned to approve using Dean Anderson to file the form 990 for 2023. Teresa seconded. MSP.

Board Actions - Moved, Second and Passed (MSP)

- January 2024 meeting minutes
- Treasurer's Report
- Purchase of new trash can
- Use Dean Anderson to file our Form 990 for 2023.

Meeting adjourned at 7:35PM

Motions passed between meetings

Board members met at the community center on 2/27/24 to decide which landscaping firm to use for mowing the grass at the park. Discussion around whether we need to publicize meetings like this so community members can attend.

Karen motioned to contract with Evergreen Landscaping Services (owned by JBE resident Enrique Moran) to mow the grass March-October. Teresa seconded. MSP

Boyd favored using Evergreen Landscaping Services, but abstained from the vote due to his objection that this meeting was not publicized to the community.