

# JEFFERSON BEACH ESTATES COMMUNITY, INC.

## Board Meeting Minutes, November 12, 2025

Karen Bertram called the meeting to order at 6:30PM and adjourned at 7:30PM.

**Location:** JBE Community Center

**Board Present:** Karen Bertram (KB), President; Karen Nordstrom (KN), Secretary, Teresa Scott, Everett Simila

**Staff Present:** Shana Ramirez, Treasurer; Kyle Milliken, Facilities Manager

**Residents Present:** Kevin Kelsey, Dave Brown, Gayle Waxon, Brian Stevens, Kim Drew

### **Secretary's Report**

Karen N. read the October '25 minutes.

**Teresa motioned to approve the October minutes. Karen B. seconded. MSP**

### **Treasurer's Report**

**Shana gave the treasurer's report. Karen B. motioned to approve the treasurer's report. Karen N. seconded. MSP**

### **Facilities Report**

**Kyle gave a facilities report.**

### **Items for Discussion**

Discussed annual meeting agenda, nomination process for board candidates

### **Board Actions - Moved, Second and Passed (MSP)**

- Approve October 2025 meeting minutes.

Meeting adjourned at 7:30PM