

JEFFERSON BEACH ESTATES COMMUNITY, INC.

Board Meeting Minutes, December 12, 2025

Karen Bertram called the meeting to order at 6:30PM and adjourned at 7:30PM.

Location: JBE Community Center

Board Present: Karen Bertram (KB), President; Karen Nordstrom (KN), Secretary, Teresa Scott, Vice President, Everett Simila

Staff Present: Shana Ramirez, Treasurer

Residents Present: Kevin Kelsey, Brian Stevens, Kim Drew, John Heuerman, David Karstens

Secretary's Report

Karen N. read the November '25 minutes.

Teresa motioned to approve the November minutes. Karen B. seconded. MSP

Treasurer's Report

Shana gave the treasurer's report.

Items for Decisions

Karen B. motioned to vote Kevin Kelsey onto the 2026 JBE Board. Karen N. seconded. MSP

Election of officers

Teresa nominated Karen Nordstrom for president. David Karstens seconded. MSP

Karen N. nominated Teresa Scott for Vice President. David Karstens seconded. MSP

Teresa nominated David Karstens for Secretary. Kevin Kelsey seconded. MSP

Karen B. motioned to add Karen N. to Edward Jones account and remove Karen B. Everett seconded. MSP

Everett motioned to drop Karen B. from Kitsap Bank account and remove debit card, and add Karen N. to checking account and have a debit card issued in her name. Karen B. seconded. MSP

Board Actions - Moved, Second and Passed (MSP)

- Approved November 2025 meeting minutes.
- Voted Kevin Kelsey onto 2026 JBE Board.
- Elected 2026 officers.
- Removed Karen B. and added Karen N. to Edward Jones account
- Removed Karen B. from Kitsap Bank account and debit card, and added Karen N. to the account with a debit card issued in her name.

Meeting adjourned at 7:30PM