Jefferson Beach Estates Community, Inc.

Regular Meeting, September 15, Community Center & Phone

Called to order: 2:32 pm
Adjourned: 3:24 pm

Attendees

Board members present: Karen Nordstrom (by phone), Teresa Scott, Kevin Kelsey
Board members absent: John Heuerman, David Karstens
Staff present: Shana Ramirez, Kyle Milliken
JBE Members: Karen Bertram

Comment period

No member comments.

Secretary's Report

Teresa read the August minutes. *Teresa motioned to approve, Kevin seconded. Motion passed.*

Treasurer's Report

Shana reviewed the August financial reports.

Maintenance Report

Kyle gave a maintenance update.

Items for Discussion

WCUIOA compliance / Bylaws revisions
The board discussed moving forward with legal guidance.

Teresa motioned to take the steps necessary to qualify for Washington state's early opt-in to WUCIOA. Karen seconded. Motion passed.

Teresa motioned to officially form a committee to assist with WUCIOA compliance. Karen seconded. Motion passed.

Teresa motioned to enlist the law firm Flanagan Strauss PLLC to revise JBE's governing documents per WUCIOA. Karen seconded, motion passed.

Teresa motioned to withdraw up to $20k from the reserves account to cover the legal costs of revising our governing documents to be compliant with WUCIOA. Any unused funds will be returned to the reserve account. Karen seconded, motion passed.

Summary of Motions/Votes

- August meeting minutes - MSP
- Take steps for WUCIOA early opt-in - MSP
- Form a WUCIOA committee - MSP
- Enlist law firm Flanagan Strauss LLC to revise JBE's governing documents to comply with WUCIOA and withdraw from reserves to cover the legal costs - MSP